

Interlocal Agreement between the
Washington State Skills Center Association (WSSCA) and
Concrete School District

1. Parties:

The Washington State Skills Center Association (hereafter "WSSCA") and Concrete School District (hereafter "District") enter into this interlocal agreement pursuant to the authority vested in them by RCW 39.34.

2. Purpose of Interlocal Agreement:

This agreement aims to support the District by verifying student participation in Skills Center programs, distributing funds, data sharing and ensuring compliance with agreed-upon responsibilities.

3. Term and Funding:

Term: This agreement is effective for the 2024 school year, September 1, 2024 - June 30, 2025. The WSSCA will distribute funds to the District based on verified student participation. The fund distribution will occur twice during the year: December 2024 and April 2025 given funds from the Office of Superintendent of Public Instruction are received.

4. Responsibilities:

WSSCA Responsibilities:

1. Verify the qualifying status of the District based on the following criteria:
 - a. The total headcount enrollment of the sending district is fewer than 2,750 students;
 - b. At least 10 percent of the sending district's combined 11th and 12th grade student headcount is enrolled at the skill center;
 - c. The student is enrolled for at the sending district's comprehensive or alternative high school;
 - d. The student is enrolled at the skill center; and
 - e. The sending district is a member of the administrative council governing the skill center.
2. Verify student participation in Skills Center programs based on P223 reports in October and February and work with partner high school/district to ensure student FTE is between 0.0 and 1.0 FTE (i.e., student is enrolled in and participating in classes at the high school).
3. Collect data on student participation, fund distribution, and survey responses.
4. Distribute funds to the District in December 2024 and April 2025 [anticipated].
5. Provide a copy of the final report given to OSPI of the funds and survey data on request.

District Responsibilities:

1. Designate a point of contact for communication with WSSCA.
2. Confirm the District's qualifying status.
3. In conjunction with the Skills Center Director, verify claimed Full-Time Equivalent (FTE) status, ensuring it does not exceed 1.0 in October and February.
4. Participate in the survey conducted by WSSCA.

5. Communication and Data Sharing:

Both parties will maintain open lines of communication to facilitate the verification and distribution processes. Student names, enrollment status, and other necessary data will be shared between WSSCA and the District to ensure compliance and accurate reporting.

6. Governing Council and Organization:

The WSSCA Directors Council's approval authorizes this Agreement. The WSSCA President will update the Council on the impact of this Agreement in the final budget.

7. Compliance with Other Laws:

Both parties will comply with all applicable federal, state, and local laws and regulations.

8. Audits:

Each party may audit the other's records concerning compliance with this Agreement. Records and other documents must be made available upon request.

9. Dispute Resolution:

Disputes will first be addressed through informal discussions between representatives. If unresolved, a formal conference will be convened.

10. Assignment:

No party may assign its rights or delegate its performance under this Agreement without prior written consent from the other party.

11. Authorization to Sign:

Both parties warrant they have the authority to execute this Agreement.

12. No Third-Party Beneficiaries:

There are no third-party beneficiaries to this Agreement.

13. Governing Law and Venue:

The laws of the State of Washington govern this Agreement.

14. Indemnification/Hold Harmless:

Each party agrees to indemnify and hold the other harmless from any claims, damages, or suits arising from their respective performances under this Agreement.

15. Effective Date:

This Agreement is effective upon execution by both parties and remains in effect until June 30, 2025.

IN WITNESS WHEREOF, the parties have made this Agreement:

Carrie Crickmore

Printed Name, Superintendent

Carrie Crickmore

Signature

Date Signed 12/5/2024

Lynette Brower

Lynette Brower, President Representative
Washington State Skills Center Association
Date Signed November 2, 2024