

**Northwest Educational Service District 189**  
Counties of Island, San Juan, Skagit,  
Snohomish and Whatcom  
State of Washington

Bylaws  
of  
Superintendents Advisory Committee

I. NAME

This organization shall be known as the Superintendents' Advisory Committee (SAC) of Northwest Educational Service District 189 (NWESD).

II. PURPOSE

The purpose of this organization shall be the implementation of RCW 28A.310.430 providing that local district superintendents within an Educational Service District shall serve in an advisory capacity to the Educational Service District Board and Superintendent in matters pertaining to budgets, programs, policy, and staff.

III. MISSION STATEMENT

The NWESD SAC fosters collaboration and networking among local district superintendents to provide strategic guidance. Through shared expertise and partnerships, the SAC ensures that the collective voice of the NWESD regional districts is heard, supporting the NWESD in delivering effective and equitable educational services.

IV. POWERS

This organization shall have the power to prepare, adopt, amend, and repeal bylaws, rules and regulations, and general policy statements for its own organization, government, and guidance, provided action taken with respect thereto is not inconsistent with State Law, the Washington Administrative Code, the Rules and Regulations of the State Board of Education, the Rules and Regulations of the State Superintendent of Public Instruction, and the Rules and Regulations of the Board of Directors of Northwest Educational Service District 189.

The organization shall have the power to establish meetings as deemed necessary for the accomplishment of its purposes. It shall further establish an Executive Committee which will meet on call with the Superintendent and the NWESD Board.

V. GOVERNANCE AND MANAGEMENT

- A. The powers of the organization shall rest with the Superintendents' Advisory Committee consisting of one representative of each duly qualified school district. Private and parochial schools may have representatives in a non-voting capacity.
- B. Each duly qualified representative shall have an equal vote in all deliberations.
- C. Between meetings of the Advisory Committee, the powers of the organization shall be exercised by a nine-member Executive Committee elected or recruited annually by the individual county members as facilitated by the NWESD Superintendent with consideration being given to district size and geography in membership selection. All actions of the Executive Committee are subject to ratification of the Advisory Committee at its next meeting.
- D. Membership of the Executive Committee shall consist of three (3) representatives from Snohomish County, two (2) from Skagit, two (2) from Whatcom, one (1) from Island, and one (1) from San Juan, elected or recruited by individual county members as facilitated by the NWESD Superintendent.
- E. The chair of the Executive and Superintendents' Advisory Committees shall annually be selected or recruited by the district superintendents in each of the three regions (Skagit, Snohomish, and Whatcom/Island/SanJuan) on a rotational basis as facilitated by the NWESD Superintendent. The chair shall preside at all Advisory Committee Meetings. In their absence the Advisory Committee shall select a temporary chair.
- F. The NWESD Superintendent or their designee shall serve as executive secretary for the Executive and Superintendents' Advisory Committees.

## VI. MEETINGS

- A. The Advisory Committee shall meet as required, when called by the chair or a majority of its members, except that there will be regular meetings between September 1 and June 30 as annually scheduled.
- B. The Executive Committee shall meet as required when called by the chair or a majority of its members.
- C. At all meetings of the Advisory Committee, 25 percent of the membership shall constitute a quorum.

D. At all meetings of the Executive Committee, a majority (5) of its members shall constitute a quorum.

VII. OTHER COMMITTEES

The chair may appoint such other *ad hoc* committees as are deemed necessary from time to time.

VIII. PARLIAMENTARY PROCEDURES

Parliamentary procedures shall be in accordance with *Robert's Rules of Order (Revised)*.

IX. AMENDMENTS

These Bylaws may be amended at any meeting of the Advisory Committee provided that written notice has been sent to all regular members not less than twenty (20) days in advance of the meeting and absentee ballots are furnished.

Adopted: March 11, 1977  
Amended: November 3, 2000  
Amended: November 1, 2024

Superintendents' Advisory Committee  
Northwest Educational Services District 189  
Northwest Educational Service District 189

Attest:

DocuSigned by:  
Justin Irish  
3E5A8CB8E8CA44DC  
Anacortes School District

DocuSigned by:  
Dr. Cheryl Sweeting  
57C348D0E84D460  
Arlington School District

Signed by:  
Greg Baker  
34A1EFD08C148C  
Bellingham School District

DocuSigned by:  
Christopher Granger  
E4172015C88C448  
Blaine School District

Signed by:  
Dr. Chris Pearson  
28F201B50E8B401  
Burlington-Edison School District

DocuSigned by:  
Carnie Erickmore  
72E795702AFC42A  
Concrete School District

DocuSigned by:  
Jeff Cravy  
C61847BCC3C846F  
Conway School District

Signed by:  
Shannon Leatherwood  
7C8A70C49C644FD  
Coupeville School District

DocuSigned by:  
Tracy Franke  
319FF1449C81461  
Darrington School District

DocuSigned by:  
Rebecca Miner  
2BD6890FB8141E  
Edmonds School District

DocuSigned by:  
Ian Saltzman  
08E8891A908C48F  
Everett School District

Signed by:  
[Signature]  
E3CACECE8D24CA  
Ferndale School District

DocuSigned by:  
Dana Gaslen  
F35686F5D853447  
Granite Falls School District

Signed by:  
Gerry Grubbs  
8069CA7A8A44F  
Inx School District

Signed by:  
David Cramm  
9297E92B6A7648B  
LaConner School District

Signed by:  
Mary Templeton  
073687D81024136  
Lake Stevens School District

Superintendents Advisory Committee Bylaws

Signed by:  
*Dr. Erin Murphy*  
533F76A98181465  
Lakewood School District

Signed by:  
*David VanderYacht*  
848BE000AC0846A  
Lynden School District

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*Dr. James Everett*  
08FB0C8DA21544D  
Meridian School District

Signed by:  
*[Signature]*  
677B9C8205E40B  
Mt. Baker School District

Signed by:  
*Alison Brynelson*  
5E0FE3C3C24A1  
Mukilteo School District

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Oak Harbor School District

DocuSigned by:  
*Fred Woods*  
8E882C788A2841F  
San Juan Island School District

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*Kari McVeigh*  
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Shaw Island School District

Signed by:  
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South Whidbey School District

DocuSigned by:  
*Dan Chaplik*  
E97785306AF47A  
Sultan School District

Signed by:  
*Brady Smith*  
16ED3F7C4FC84D7  
Lopez Island School District

Signed by:  
*Dr. David Burgess*  
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Marysville School District

Signed by:  
*Shawn Woodward*  
82E2DD81CAF1446  
Monroe School District

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*Dr. Victor Vegara*  
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Mt. Vernon School District

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Nooksack Valley School District

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Orcas Island School District

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*Miriam Mickelson*  
23CD4DE1R4A325  
Sedro-Woolley School District

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*Dr. Kent Kultzgen*  
C734FAD62A9E400  
Snohomish School District

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*Dr. Deborah Rumbaugh*  
54F489738907480  
Stanwood-Camano School District

DocuSigned by:  
*Dr. Ismael Vivanco*  
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Northwest ESD 189