

Memorandum of Understanding (MOU) between Concrete School District (CSD) and Skagit County Public Hospital District 304 (DBA United General District 304).

Purpose: This MOU outlines the roles and responsibilities of the CSD and United General District 304 (District 304) for the duration of the Project SCALES grant received by the CSD, during which District 304 will be a contracted to provide Farm to School services to CSD schools.

Term: This MOU extends for April 1, 2024 – June 30, 2026.

United General District 304 will be responsible for:

- Providing Farm to School program leadership and activities for students as outlined in the SCALES grant including promoting and marketing food service efforts, developing new recipes for food service, establishing a F2S student advisory board, and growing produce on the school farm for cafeteria use.
- Invoicing CSD for Farm to School services provided to CSD schools as outlined in the SCALES grant.
- Responding to requests for documentation of services by CSD and/or Project SCALES within two weeks of being notified.
- Sharing stories, information, and photos (those covered by media releases) for reporting purposes upon request.
- Researching and pursuing additional funding opportunities to build sustainability and capacity of Farm to School programming in the CSD.

Concrete School District is responsible for:

- Providing the space for the kitchen classroom and gardens and all associated utilities (water, electricity, heat, etc.).
- Providing opportunities for students to participate in Farm to School activities.
- Participating in quarterly Farm to School Advisory Team meetings.
- Incorporating education and evaluation components into classroom and cafeteria settings.
- Notifying District 304 of any documentation required for invoicing CSD and/or reporting.
- Reimbursing District 304 within 45 days of receiving invoice for services. Total reimbursement over the duration of this MOU is up to, but not exceeding, \$67,867.

This agreement shall be subject to all applicable provisions of state and federal law and regulations related to the delivery and funding of Project SCALES.



Carrie Crickmore | Concrete School District | Superintendent | Date

5/30/2024



Carol Hawk | United General District 304 | Chief Operating Officer | Date

5/31/24