

MEMORANDUM OF UNDERSTANDING (MOU) BY AND BETWEEN THE CONWAY, MT. VERNON, BURLINGTON-EDISON, CONCRETE, ANACORTES SCHOOL DISTRICTS AND THE SEDRO-WOOLLEY SCHOOL DISTRICT

Purpose: This MOU is a mutual agreement to outline the roles and responsibilities of the above parties' partnership in equitably funding the Skagit STEM Program Manager of the NW Washington STEM Network hosted by the Sedro-Woolley SD on behalf of all Skagit K-12 school districts.

Term: This MOU shall begin on September 1, 2021 and end on August 31, 2022, with the option to renew annually.

Background: Over the past 5 years the Skagit STEM Network has worked to build connections between local business and K-12 education to create a portfolio of Career Connected Learning experiences available to all students in Skagit. A pivotal role to the success of building, scaling, and sustaining these programs is the position of Skagit STEM Program Manager. Recognizing the value derived from being connected into the broader statewide community of WA STEM, Career Connect WA, and local partners, in April 2021 the Skagit superintendents collectively endorsed continued funding of this position for the 2021/22 school year.

Sedro-Woolley School District (SWSD) is responsible for hosting the Skagit STEM Program Manager.

Serve all Skagit K-12 school districts and support:

- Development of a robust Career Connected Learning (CCL) ecosystem available to all students in all areas in Skagit County
- Creation of a culture where K-12 students have visibility to career pathways and then identify education options that lead to those pathways
- Efforts of the seven school districts and the Northwest Career & Technical Academy (NCTA) that make up the CTE ecosystem in Skagit County

Job responsibilities Include:

- Strengthen and grow relationship between industry and education
 - Work with industry on best ways to connect and educate students
 - Work with education on best ways to connect and learn from industry
 - Provide opportunities for industry to impact the skills their future workforce is learning
 - Provide opportunities for students to identify and learn about diverse career options
- Work collaboratively with NW Washington STEM Director and Career Connect NW Regional Coordinating Network.
- Highlight successful CCL activities in Skagit County and throughout the state, support and facilitate scaling those activities.
- Leverage statewide Career Connect WA and STEM Network best practices and collaborate with businesses and school districts on the most effective way to deliver them in Skagit County
- Maintain county-wide Industry Mentor contact list and directory of programs available to all CTE Directors and Educators.

Programs managed or supported include:

- STEM Like Me! – 7th- Grade Career Awareness
- High School STEM Like Me! – Industry specific Career Exploration
- Community events (e.g., Spotlight on Women in STEM)
- Internships/Apprenticeships/Pre-Apprenticeships Exploration
- School-Based Internship pilot

- Industry Mentor recruitment and training
- Worksite Tours
- Career Connected Learning Network (Inter-district communication and opportunity equity)
- Financial Aid Completion project
- One-off requests from educators and businesses

Skagit School District Responsibility

A variety of funding models for this position were evaluated including moving this role to the NWESD. The most efficient cost model is for one district to host the position on behalf of everyone with all Skagit districts equitably funding the position.

Total 2021/22 program costs are \$157,000. This includes the Program Manager’s fully built salary (\$145,000) based on a 1.0 FTE Sedro-Woolley SD Employee (183 day contract) and annual program delivery costs (\$21,000).

Based on the current run rate, there will be approximately \$57,880 in the Skagit STEM Network reserve account on August 31, 2021 that will be carried forward to offset 2021/22 costs. The resultant net cost for 2021/22 is forecast to be \$90,120. The below allocations are based on spring 2020 student FTE numbers and an agreed cost sharing model (50% allocated on an equity basis and 50% allocated on an FTE basis) to each school district. Conway SD costs continue to be covered by Mt. Vernon SD.

Billing will continue to be in the October/November time frame.

Estimated 2021/22 Forecast Allocations	
Anacortes	\$14,017
Burlington-Edison	\$15,943
Concrete	\$8,774
Conway	\$0
La Conner	\$9,095
Mt Vernon (includes Conway)	\$24,931
Sedro-Woolley	\$18,190
Total Net Contribution from School Districts	\$90,950

Miriam Mickelson

Miriam Mickelson, Superintendent
Sedro-Woolley School District

Date Signed: AUG 23 2021

Laurel Browning, Superintendent
Burlington-Edison, School District

Date Signed: _____

Ishmael Vivanco, Superintendent
Mt. Vernon School District

Date Signed: _____

Wayne Barrett, Superintendent
Concrete School District

Date Signed: _____

Justin Irish, Superintendent
Anacortes School District

Date Signed: _____

Jeff Cravy, Superintendent
Conway School District

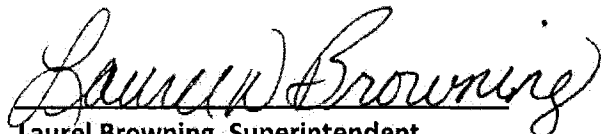
Date Signed: _____

Rich Stewart, Superintendent
La Conner School District

Date Signed: _____

Miriam Mickelson, Superintendent
Sedro-Woolley School District

Date Signed: _____



Laurel Browning, Superintendent
Burlington-Edison, School District

Date Signed: 8/23/21

Ishmael Vivanco, Superintendent
Mt. Vernon School District

Date Signed: _____

Wayne Barrett, Superintendent
Concrete School District

Date Signed: _____

Justin Irish, Superintendent
Anacortes School District

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Jeff Cravy, Superintendent
Conway School District

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Rich Stewart, Superintendent
La Conner School District

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**Miriam Mickelson, Superintendent
Sedro-Woolley School District**

Date Signed: _____



**Ismael Vivanco, Superintendent
Mt. Vernon School District**

Date Signed: 09/01/21

**Laurel Browning, Superintendent
Burlington-Edison, School District**

Date Signed: _____

**Wayne Barrett, Superintendent
Concrete School District**

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**Justin Irish, Superintendent
Anacortes School District**

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**Jeff Cravy, Superintendent
Conway School District**

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**Rich Stewart, Superintendent
La Conner School District**

Date Signed: _____

Miriam Mickelson, Superintendent
Sedro-Woolley School District

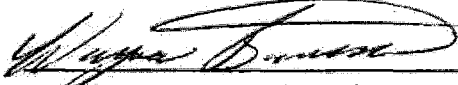
Date Signed: _____

Laurel Browning, Superintendent
Burlington-Edison, School District

Date Signed: _____

Ishmael Vivanco, Superintendent
Mt. Vernon School District

Date Signed: _____



Wayne Barrett, Superintendent
Concrete School District

Date Signed: 8/26/21

Justin Irish, Superintendent
Anacortes School District

Date Signed: _____

Jeff Cravy, Superintendent
Conway School District

Date Signed: _____

Rich Stewart, Superintendent
La Conner School District

Date Signed: _____

Miriam Mickelson, Superintendent
Sedro-Woolley School District

Date Signed: _____

Laurel Browning, Superintendent
Burlington-Edison, School District


Date Signed: _____

Ishmael Vivanco, Superintendent
Mt. Vernon School District

Date Signed: _____

Wayne Barrett, Superintendent
Concrete School District

Date Signed: _____



Justin Irish, Superintendent
Anacortes School District

Date Signed: 3/17/2022

Jeff Cravy, Superintendent
Conway School District

Date Signed: _____

Rich Stewart, Superintendent
La Conner School District

Date Signed: _____

Miriam Mickelson, Superintendent
Sedro-Woolley School District

Date Signed: _____

Laurel Browning, Superintendent
Burlington-Edison, School District

Date Signed: _____

Ishmael Vivanco, Superintendent
Mt. Vernon School District

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Wayne Barrett, Superintendent
Concrete School District

Date Signed: _____

Justin Irish, Superintendent
Anacortes School District

Date Signed: _____


Jeff Cray, Superintendent
Conway School District

Date Signed: 1/4/22

Rich Stewart, Superintendent
La Conner School District

Date Signed: _____

Miriam Mickelson, Superintendent
Sedro-Woolley School District

Date Signed: _____

Laurel Browning, Superintendent
Burlington-Edison, School District

Date Signed: _____

Ishmael Vivanco, Superintendent
Mt. Vernon School District

Date Signed: _____

Wayne Barrett, Superintendent
Concrete School District

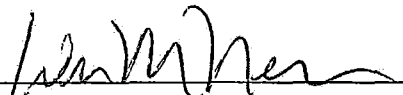
Date Signed: _____

Justin Irish, Superintendent
Anacortes School District

Date Signed: _____

Jeff Cravy, Superintendent
Conway School District

Date Signed: _____



Will Nelson, Superintendent
La Conner School District

Date Signed: 8/23/21

LA CONNER SCHOOL DISTRICT
BOARD OF DIRECTORS

AUG 23 2021

APPROVED