

## STUDENT FEES, FINES, OR CHARGES

The district will provide an educational program for the students as free of costs as possible. The superintendent or designee may approve the use of supplementary supplies or materials for which a charge is made to the student so long as the charge does not exceed the cost of the supplies or materials, students are free to purchase them elsewhere, or provide reasonable alternatives, and a proper accounting is made of all monies received by staff for supplies and materials.

The board delegates authority to the superintendent or designee to establish appropriate fees and procedures governing the collection of fees and to make annual reports to the board regarding fee schedules. Arrangements will be made for the waiver or reduction of fees for students whose families, by reason of their low income, would have difficulty paying the full fee. For programs governed by the National School Lunch Act, the USDA Child Nutrition Program guidelines will be used to determine qualification for waiver. The superintendent or designee will establish a procedure for annually notifying parents of the availability of fee waivers and reductions, including eligibility information for free or reduce-price meals.

A student will be responsible for the cost of replacing materials or property which are lost or damaged due to negligence.

If any property of the district, a contractor of the district, an employee, or another student has been lost or willfully cut, defaced, or injured, with the damages exceeding \$1,000, the district may withhold the diploma, but not the grades or transcripts, of the student responsible for the damage or loss for the earlier of either 5 years from the date of the student's graduation or until the amount owed is less than \$1,000. If the student and parent or guardian are unable to pay for the damages, the district shall provide a program of community service for the student in lieu of the payment of monetary damages. Community service completed must be credited at the applicable local or state minimum wage, whichever is greater. Upon completing community service that reduces the amount owed to less than \$1000, the student's diploma must be released.

The student or his/her parents or guardians may appeal the imposition of a charge for damages or fines. The student and his/her parents will be notified regarding the nature of the violation or damage, how restitution may be made, and how an appeal may be instituted. When the damages or fines do not exceed \$100, the student or his/her parents will have the right to an informal conference with the principal. As is the case for appealing a short-term suspension, the principal's decision may be appealed to the superintendent or designee and to the board of directors. When damages are in excess of \$100, the appeal process for long-term suspension will apply.

### Cross References:

Board Policy 3115	Students Experiencing Homelessness – Enrollment Rights and Services
Board Policy 3231	Student Records
Board Policy 3241	Student Discipline
Board Policy 2020	Course Design, Selection, and Adoption of Instructional Materials

Legal References: RCW 28A.225.330	Enrolling students from other districts – Requests for information and permanent records – Withheld transcripts – Immunity from liability - Rules
28A.320.230	Instructional materials — Instructional materials committee
28A.330.100	Additional powers of board
28A.635.060	Defacing or injuring school property — Liability of parent or guardian – Withholding grades, diplomas, or transcripts – Suspension and restitution – Voluntary work program as alternative – Rights protected
28A.220.040	Fiscal support — Reimbursement to school districts — Enrollment fees — Deposit
AGO 1965-66,# No. 113	Districts – Schools - Fees — Tuition — Supplies — Authority of school districts to charge tuition fees or textbook fees
AGO 1973, No. 11	Districts – Schools - Tuition and Fees — Authority of school districts to charge various fees

Management Resources:

*Policy News*, July 2023

*Policy News*, July 2019

*Policy News*, May 2018

*Policy News*, June 1999

School Safety Bills Impact Policy

**Concrete School District**

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