

## ALTERNATIVE LEARNING EXPERIENCE COURSES

The board authorizes the creation of alternative learning experience (ALE) courses, as defined in the procedure which accompanies this policy.

The district will make available to students enrolled in ALE courses educational opportunities designed to meet their individual needs. The district will comply with all requirements necessary to count an ALE as a course of study to ensure state funding for ALE students.

ALE programs may include the following types of courses as defined in RCW 28A.232.010:

- On-line courses (see Policy 2024, Online Learning);
- Remote courses; and
- Site-based courses.

The board will adopt and annually review written policies authorizing ALE courses, including each ALE course and course provider. The policy must designate, by title, one or more school district officials responsible for overseeing the district's ALE courses.

The district establishes the following alternative course(s) provided on-site or over the internet or by other electronic means, as defined in WAC 392-121-182:

The district establishes the following alternative courses(s) provided on site, remote, or online, as defined in WAC 392-550-020:

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(Insert ALE course name(s) and course provider(s))

The school district official(s) responsible for this (these) course(s) is/are:

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(Insert the title(s) of the district's official(s))

### Reporting Requirements

#### A. Annual Report to the Board of Directors

The school district official responsible for overseeing each ALE course will report at least annually to the board. This annual report will include at least the following:

1. Documentation of ALE student head count and full-time equivalent enrollment claimed for basic education funding;

2. Identification of the overall ratio of certificated instructional staff to full-time equivalent students enrolled in each ALE course; the number of certificated instructional staff in each ALE program;
3. A description of how the course supports the district's overall goals and objectives for student academic achievement; and

**B. Monthly Report to the Superintendent of Public Instruction**

1. Accurate monthly headcount and full-time equivalent enrollment for students enrolled in alternative learning experiences; and
2. Information about the resident and serving districts of such students.

**C. Regular Submissions to CEDARS**

The district must report all required information to the office of superintendent of public instruction's Comprehensive Education Data and Research System under RCW 28A.300.500, including designating alternative learning experience courses as such when reporting course information to the Comprehensive Education Data and Research System.

**D. Annual Report to the Superintendent of Public Instruction**

The district must report annually to the Superintendent of Public Instruction:

1. The number of certificated instructional staff full-time equivalent assigned to each alternative learning experience program; and
2. Enrollment of students (separately identified) where ALE instruction is provided entirely under contract pursuant to RCW 28A.150.305 and WAC 392-121-188.
3. The costs and purposes of any expenditures made to purchase or contract for instructional or co-curricular experiences and services that are included in an ALE written student learning plan, along with the substantially similar experiences or services made available to students enrolled in the district's regular instructional program.

**Assessment Requirements:**

All students enrolled in alternative learning experience courses or course work must be assessed at least annually, using, for full-time students, the state assessment for the student's grade level and using any other annual assessments required by the district.

Part-time students must also be assessed at least annually. However, part-time students who are either receiving home-based instruction under Chapter 28A.200, RCW or who are enrolled in an approved private school under Chapter 28A.195, RCW are not required to participate in the assessments required under Chapter 28A.655, RCW.

Students enrolled in nonresident district alternative learning experience courses or course work who are unable to participate in required annual state assessments at the nonresident district must have the opportunity to participate in such required annual state assessments at the district of physical residence, subject to that district's planned testing schedule. It is the responsibility of the

nonresident enrolling district to establish a written agreement with the district of physical residence that facilitates all necessary coordination between the districts and with the student and, where appropriate, the student's parent(s) to fulfill this requirement. Such coordination may include:

- Arranging for appropriate assessment materials;
- Notifying the student of assessment administration schedules;
- Arranging for the forwarding of completed assessment materials to the enrolling district for submission for scoring and reporting; and
- Arranging for any allowable testing accommodations, and other steps as may be necessary.

The agreement may include rates and terms for payment of reasonable fees by the enrolling district to the district of physical residence to cover costs associated with planning for and administering the assessments to students not enrolled in the district of physical residence. Assessment results for students assessed according to these provisions must be included in the enrolling district's accountability measurements, and not in the district of physical residence's accountability measurements.

#### **Valid Justification for Missed Contact**

Valid justifications why a student may miss the weekly contact requirements of ALE for the purpose of truancy include those outlined in Excused absences WAC 392-401-020 and in policy 3122.

If the district has additional locally determined valid justifications unique to the ALE setting, list here:

#### **Students Who Drop Out of ALE Courses**

A school district offering or contracting to offer an alternative learning experience course to a nonresident student must inform the resident school district if the student drops out of the course or is otherwise no longer enrolled.

#### **Procedures**

The superintendent is directed to develop procedures consistent with WAC 392-121-182 to govern the administration of the district's ALE courses.

Cross References	Board Policy 2020 Board Policy 2024 Board Policy 3122 Board Policy 3141	Course Design, Selection and Adoption of Instructional Materials Online Learning Excused and Unexcused Absences Nonresident Students
Legal Reference:	RCW 28A.150.305 RCW 28A.232.010	Alternative educational service Providers – Student eligibility Alternative learning experience Courses – Generally – Rules – Reports

RCW 28A.250.050	Student access to online courses and Online learning programs – Policies and Procedures - Course credit – Dissemination of Information – Development of local Or regional online learning programs. Laws of 2018, ch. 56 Alternative learning Experience Course - Definitions
WAC 392-121-107 WAC 392-550	Definition – Course of study Alternative learning experience requirements
WAC 392-121-182	Alternative learning experience requirements
WAC 392-121-188 WAC 392-137-230 Chapter 28A.225 RCW	Instruction provided under contract Length of Acceptance Compulsory school attendance and admission

**Management Resources:**

Policy & Legal News, August 2020

*Policy & Legal News, May 2018*

*Policy & Legal News, April 2017*

*Policy & Legal News, February 2014 & Other Updates/Corrections*

*Policy & Legal News, February 2013*

*Policy News, October 2011*

*Policy News, October 2012*

Corrections

Alternative Learning Experience

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**Concrete School District**

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