

Concrete Elementary PTO

Meeting Minutes 7/23/13

Present: Mia Roozen (President), Marla Reed (Vice President), Monette Bauer (Treasurer), Sheena Daniels (Secretary), Jamie Gregush, Paul Bianchini, Barbara Hawkings

1) **Why are we here? Why did we decide to become members of the PTO?**

Many of the reasons were; I see great potential in what the PTO can accomplish for the school and our children. I have students in the school and want to be involved in their schooling. Want to help make necessary changes in the school. Was angry with previous years and thought this would be a good way to try and make it better. Have watched to PTO go down for years and want to help bring it back. I have frustrations with the yearbook not being published last year. I want to be involved with community activities. I want to be involved to make things better. PTO is beneficial. I believe I can bring something to the table with my experience. I'd like to bring culture to the elementary school kids. Be the bridge between teachers and parents. Utilize the PTO financially.

All of this input will be used towards creating a new Mission/Vision Statement.

2) **PTO vs ASB**

Barbara Hawkings helped clarify the differences between ASB and PTO. The gist of the differences is that the ABS is student run and PTO is parent/teacher run. ASB handles most of the sports needs and PTO handles school needs.

This will be discussed into more detail at a later date.

3) **Meeting Times**

After much discussion it was determined that the best time for meetings would be at 6pm rather than 3pm. We also decided that one meeting per month would be best.

Meetings will be held the 2nd Wednesday of each month at 6pm.

4) **Discussions**

* Better ways to communicate with parents and get the word out for PTO and school activities. We discussed newsletters, emails, **classroom handouts, student word of mouth from teacher announcements**, and Robo-Call.

* Box Tops fundraiser. We will change the way the class competitions and turning in of the box tops will go. We will look into doing a monthly competition and using the themed papers for easy counting. To get the sheets we can go to the box tops web site and download them. We have an account for the site. Need to get that info.

* Try to maybe move away from all the 'toy' prizes and towards maybe no toys or local gift certificates as prizes.

* Put up newsletters at the beginning of each month. We need to have the information ready for printing the newsletter at our meeting for the next month.

* Locate the PTO camera that was purchased last year.

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* Not in the position financially right now to buy much or plan expensive activities. Need to be creative.

5) Upcoming Events

August 20th and 21st – Kindergarten Round Up

Jamie and Paul will be in attendance on these days at a PTO Booth. They will hand out fliers and have a sign-up sheet for parents interested in being involved with the PTO **and information on the Bingo/ Game night with Spaghetti feed**. Jamie will do the morning shift of both days and Paul will do the afternoon shift of both days.

August 29th – All School Open House

Mia and Sheena will be in attendance on this day at a PTO booth. They will hand out fliers and have a sign-up sheet for parents interested in being involved with the PTO. Mia and Sheena will split the day.

September 26th – PTO Family Game Night with Spaghetti Feed

October 24th - Pumpkin Run

6) Commitments

Sheena- Enter meeting dates and upcoming events on school calendar, Get event permits filled out, Type meeting notes, work on newsletter with Mia, and work the booth part time at the open house.

Jamie- Gather information regarding the yearbook and who is going to be involved in creating it, work a booth at the kindergarten round up.

Monette- Financial Audit

Paul- Look into information for different activities such as skating, work a booth at the Kindergarten round up.

Mia- Work on the newsletter with Sheena, work the booth part time at the open house, **look into elementary music program – how to create and fund it.**

Next meeting scheduled for 8/14/13 at 6pm