

NWESD School Nurse Corps (SNC) / School District Service Agreement for School Nursing Services

This is a service agreement between the Concrete School District and NWESD to help provide nursing services for Concrete during the 2010-11 school year.

Concrete School District and NWESD do mutually agree as follows:

- I. Duties of the Registered Nurse
 - a. Assist in the identification of students with significant health problems and develop individualized care plans and emergency care plans for these students, including training of unlicensed staff in the care of said students.
 - b. Assess the physical and emotional health of students as related to the educational process and within the scope of the school nurse practice; initiate referrals for further diagnosis and treatment of identified health needs and provide follow-up; communicate health concerns that may impact learning to appropriate staff with parent and/or student consent.
 - c. In accordance with oral medication policy of District, provide training and supervision around oral medication administration.
 - d. Delegate and provide training and supervision of non-nurse school staff in the provision of nursing services and procedures that can by law be delegated to unlicensed school personnel.
 - e. Provide interpretation of medical and nursing needs and District resources for health care to parents of students with health problems.
 - f. Assist District personnel in monitoring educational effect of treatment programs.
 - g. Establish procedures for emergency care of students and training of staff to provide it.
 - h. Interpret medical records for District staff as they determine educational placement and services.
 - i. Provide nursing consultation regarding students in special education. Participate in MDT meetings for students with significant medical problems and assist in initial development of IEP as time permits.

- j. Provide nursing consultation regarding communicable disease control and serve as liaison between District and local public health department.
- k. Provide health education directly or in consultation with school staff as time permits.
- l. Assist in development and/or revision of District health policies and procedures, records and forms as indicated and requested by District.
- m. Provide nursing *consultation* regarding student immunization compliance.
- n. *Coordinate and oversee* screening programs for District.
- o. Attend five SNC trainings at NWESD during the 10-11 school year.

II. Responsibilities of the District

- a. The District holds the primary responsibility for the provision of school nursing services to students.
- b. District will provide in the school buildings necessary record forms, office space, and office equipment – for example, phone, computer and e-mail access, filing cabinets for records and health information, and private space for assessments and confidential conversations - as reasonably required for the performance of any school health services. The schools will further provide secretarial, technical, and clerical assistance.
- c. School staff shall be responsible for the care of students and treatment of illness and/or injury as established in health room procedures approved by the registered nurse.
- d. Emergency medical care for students while attending school or school related activities shall be the sole responsibility of the District. Although the registered nurse will assist in the emergency care plan development and in the training of unlicensed staff, it is the responsibility of the school to distribute and implement said plan.
- e. The school shall provide the registered nurse access to all student health records including individual student health histories for review.
- f. The school shall take responsibility for the monitoring of student immunization compliance and all immunization data entry. The school shall *use the school nurse for coordinating and consulting services only.*

- g. The school shall inform the school nurse and the Public Health Department of all suspected cases of communicable disease, public health emergencies, and/or breakdown in environmental sanitation occurring in the school district.
- h. District will participate in appropriate regional and state data collection as related to health services.
- i. District will encourage and support school nurse attendance at five SNC trainings at NWESD during the 10-11 school year.
- j. District will verify that the nurse has an active, unexpired registered nurse license with the State of Washington.

III. Duties of the Northwest Educational Service District 189

- a. NWESD enters into this Agreement based on the assumption the School Nurse Corps program will be funded by the State at the level approved by the legislature in the annual budget appropriation to allow services as indicated on the related purchase order. However, the Governor has indicated reduced State revenues may require mid-year reductions to state programs which could impact the School Nurse Corps program. Should such funding be reduced below the anticipated level, Concrete School District agrees NWESD is not liable for any costs incurred in excess of the reduced funding level. A written amendment shall be made to the purchase order to incorporate any change in funding.
- b. The NWESD school nurse administrator will provide supervision of SNC program directives, consultation, and ongoing staff development to the registered nurse.

Lorali Gray 8-4-10
 Lorali Gray, RN, BSN, MEd, NCSN Date
 NWESD School Nurse Corps Administrator

Barbara Hawkings 8-25-10
 Barbara Hawkings, Superintendent Date
 Concrete School District