

**Memorandum of Understanding between
Northwest Educational Service District #189 (NWESD) and Districts Participating
in the Community Prevention and Wellness Initiative (CPWI)**

Name and Purpose: It is the purpose of this agreement to establish the relationship between NWESD and the Concrete School District to ensure the success of the Community Prevention and Wellness Initiative (CPWI) regarding prevention and intervention services in participating schools.

Duration: This agreement shall be for the fiscal year (September 1, 2016-August 31, 2017) and shall be renewed for successive, equivalent periods of time by mutual agreement of the NWESD and the District.

Duties of the District:

1. Provide NWESD with the 20% match required by RCW 28A.170.080. This match will be comprised of cash matching funds (anticipated at \$13,400).
2. Provide:
 - a. A confidential setting for day-to-day work and private group meetings
 - b. A telephone and access to fax machine
 - c. A computer with internet and printer access
 - d. Access to relevant electronic student information to perform the program's duties.
3. Support and ensure opportunities exist for:
 - a. Classroom presentations with the goal of promoting the CPWI program and drug-free awareness
 - b. Educational support groups with the goal of 3-6 facilitated groups per year
 - c. Engaging and educating parents and the community
 - d. Staff training including CPWI program awareness, basic understanding of signs and symptoms of teen Alcohol, Tobacco, and Other Drug (ATOD) use, and referral process
 - e. School-wide ATOD prevention events for students, staff, and the community
 - f. Promotion of ATOD policies and procedures
 - g. Program evaluation through the OSPI mandated RMC Research Corporation process
 - h. Participation in a school based student assistance team
 - i. Implementation of Prevention Education Series (Project SUCCESS curriculum) in grade 6.

4. Identify a school representative who will meet regularly with the Prevention Specialist and serve as the Point of Contact between the District and NWESD for these services:

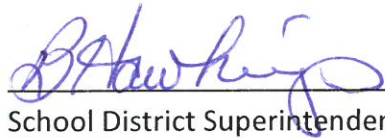
The Administrative Point of Contact for the Community Prevention and Wellness Initiative will be:	
<u>Michael Holbrook</u>	<u>High School Principal</u>
Name	Position
<u>360-853-4015</u>	<u>mholbrook@wauwetc.k12.wa.us</u>
Telephone	Email Address

5. Ensure the Superintendent or designee participates in a community coalition.
6. Ensure the School principal(s) or designee(s) participates in coalition meetings.
7. Participate in the Healthy Youth Survey every other year on schedule as prescribed by OSPI.

Duties of the NWESD:

1. Partner with identified school within District to assure program standards and benchmarks are met.
2. Employ a Prevention Specialist to serve the school for 180, 7.5 hour days.
3. Assist the Prevention Specialist in:
 - a. Providing full-school effective ATOD-free messages, activities, and program awareness.
 - b. Providing pre-assessment and referral for substance abuse and other treatment through use of Project SUCCESS assessment tools and GAIN-SS as prescribed by the Division of Behavioral Health and Recovery DBHR.
 - c. Providing prevention/intervention resources for the school that include staff support, classroom education and community outreach
 - d. Providing technical assistance on the student assistance team
 - e. Providing a Prevention Education Series in grade 6 which consists of six to eight 30 minute sessions
 - f. Collecting, entering, and reporting data in OSPI mandated RMC system
 - g. Participating in the CPWI communication coalition
 - h. Participating in training provided by NWESD 189
 - i. Assisting school administration in creating a safe, drug-free school environment
 - j. Monitoring substance abuse treatment recommendations as required by a school discipline policy
 - k. Creating and implementing a school substance abuse oriented prevention club to foster a safe and healthy school environment.

4. Participate and serve as an active member of the CPWI community coalition.
5. Remain accountable to the school(s) and District for satisfactory services, schedule, and communication.
6. Provide a Prevention Specialist with on-site and ancillary supervision and allow time for quarterly program review.
7. Provide representation in statewide meetings and activities associated with the CPWI and any other DBHR or OSPI substance abuse prevention activities.
8. Coordinate all activities including:
 - a. Submission of the iGrants application
 - b. Provision of professional development course offerings related to substance abuse prevention and intervention
 - c. Assistance with needs assessment data review planning and development as part of the school improvement planning.



School District Superintendent Date

 10/5/16

NWESD Superintendent Date

 9/29/16

School Principal Date

 10/1/16

NWESD Prevention Director Date